



City of Clarkston  
Planning & Development Department  
1055 Rowland Street Clarkston, Ga 30021 P: 404-296-6489 F: 404-298-1522  
Website: [www.cityofclarkston.com](http://www.cityofclarkston.com)

**APPLICATION FOR ADMINISTRATIVE VARIANCE UNDER SECTION 14-39 (P) (5)**

FEE: \$100.00 (non-refundable) payable when application is filed. Attach a scale plat showing all property lines with dimensions; location of setback lines from which the variance is sought; location, size and species of all significant and specimen trees to be preserved or removed and replacement trees; all existing and proposed buildings, storm drains, sanitary sewers, flood plains, state waters, buffers, easements and fences; north arrow; land lot and district. A variance may be granted only from dimensional requirements in accordance with Section 14-39 (p) (5) of the DeKalb County Land Development Ordinance.

APPLICANT \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE # \_\_\_\_\_

OWNER \_\_\_\_\_

ADDRESS \_\_\_\_\_

1. ADDRESS OF PROPERTY FOR WHICH VARIANCE IS REQUESTED:

\_\_\_\_\_

2. WHAT IS THE VARIANCE(S) REQUESTED? \_\_\_\_\_

3. WHAT SPECIAL CONDITIONS OR CIRCUMSTANCES, IN YOUR OPINION WARRANT THE GRANTING OF A

VARIANCE? DATE: \_\_\_\_\_ APPLICANT: \_\_\_\_\_ OWNER: \_\_\_\_\_

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**TO BE COMPLETED BY DEVELOPMENT DEPARTMENT**

DATE RECEIVED \_\_\_\_\_ MAP REFERENCE \_\_\_\_\_

AMOUNT \$ \_\_\_\_\_ ZONING DISTRICT \_\_\_\_\_ RECEIPT # \_\_\_\_\_

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**TYPE OF VARIANCE AMOUNT OF VARIANCE**

FRONT SETBACK \_\_\_\_\_

REAR SETBACK \_\_\_\_\_

SIDE YARD SETBACK \_\_\_\_\_

ACTION TAKEN \_\_\_\_\_

DATE: \_\_\_\_\_

DIRECTOR: \_\_\_\_\_